



Parks and Recreation: Aquatics Facility Use Policy

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The City of Laguna Niguel (“City”) makes the aquatics facility available to the public for recreational, social, and commercial activities which are of interest and need to the community. The Parks and Recreation Aquatics Facility Use Policy (Policy) is established to provide an effective framework for the administration of facility use at Laguna Niguel Aquatics Center (LNAC) by providing equitable and fair access to all users and ensuring that facility use aligns with the City’s mission, vision, values, ordinances, and policies.

Please note that Athletic facilities, Skate and Soccer Park, Sea Country Senior and Community Center, Crown Valley Community Center, and City Hall are not governed by this policy.

A. GENERAL RULES AND REGULATIONS

1. **RESERVED USE:** Reserved use of the aquatics facility shall require a completed Aquatics Facility Application (Appendix A) and Aquatics Facility User Permit (Permit). All aquatic facilities are scheduled with a permit on a “first come, first served” basis, subject to priority and availability.
2. **ORGANIZED ACTIVITY:** A completed LNAC Facility Use Application and permit are required for any organized activity at the aquatic facility.
3. **RESPONSIBLE PARTIES:** All applicants and organizations using the aquatics facility are responsible for reading the Aquatics Facility Use Policy, including the Code of Conduct, and abiding by them. Failure to do so may result in the revocation of Permits.
4. **FACILITY CLOSURES:** Groups/Organizations found playing on or using posted “CLOSED” facilities will have their user privileges or Permit revoked for that facility. Groups/Organizations found playing on or using posted “CLOSED” facilities will also be responsible for any damage that occurs and may have their use Permit revoked indefinitely.
5. **LOCKER USE:** Lockers are available for use daily on a first come, first served basis. Any articles and locks left overnight will be subject to removal without replacement. The City is not responsible for any lost, stolen or removed articles.
6. **AQUATIC EVENTS:** Special permits or other approvals may be required. Additional fees for staffing and use of the facility may be required.
7. **FOR-PROFIT/COMMERCIAL GROUPS:** Any person, organization, and/or company reserving a facility for use by or for commercial/business entity or

requires attendees to pay an admission, pay for goods or services, or generating sales leads.

8. RENTALS: Additional staffing may be required by the City for pool rentals exceeding two (2) hours. Additional staffing may be warranted to accommodate special situations, or as deemed necessary by the Aquatics Supervisor or designee. All rentals are required to fill out an Aquatic Facility Application and obtain a Permit.
9. GROUP USE (DURING PUBLIC USE/RECREATION SWIM): Sports teams, camps, day care or other organized groups (day camps, summer camps, YMCA, etc.) are considered user groups and must complete an Aquatic Facility Application to use the pool in advance. The Drop-In rate will be charged for persons entering the pool deck in the group, including chaperones and non-swimmers. The maximum number of people in a single or combined permitted group will be 200 per day. Each group must provide the following in order to be allowed entrance to the pool:
 - Completed Aquatic Facility Application (10 days in advance).
 - Accurate estimate of number of persons in the group using the pool.
 - Groups must provide one (1) adult per ten (10) children under the age of 14.
 - Insurance Documents
10. LIFEGUARD SERVICES: City of Laguna Niguel Lifeguards are required for all activities at the Laguna Niguel Aquatics Center. Lifeguard service is defined as on deck supervision of water activities by the City Lifeguard staff. Lifeguards are scheduled by the Aquatics Supervisor or designee based on the activity. Lifeguard fees are included unless otherwise noted to the user/applicant.
11. REFUNDS: Once a class has started or guest use of the aquatic facilities has started, no refunds will be granted without a medical excuse. Refunds for medical excuses will be prorated. No refunds will be granted for rental, activity, or class no-shows.
12. CITY HOLIDAYS: Aquatics facility is not available for reservations/permitting on the following holidays:
 - New Year's Day
 - Martin Luther King, Jr. Day
 - President's Day
 - Easter
 - Memorial Day

- Fourth of July
- Labor Day
- Thanksgiving
- Day after Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Eve

13. MAIN POOL RULES

- Obey the Lifeguards and aquatics staff directions.
- Patrons who wish to enter the pool for sunbathing, swimming, or supervising minors are required to pay the appropriate fee or present a flex pass. Children two years old and under are free.
- Children under 10 years of age must be directly supervised by an adult.
- Patrons may be required to perform a swim test before entering the deep end of the pool or using the diving boards. The test requires the participant to jump into the water feet first, recover without touching the bottom of the pool, swim the length of the pool (25 yards), using a proper swimming stroke, (Doggie paddle is not permissible) while being supervised by an Laguna Niguel Aquatics Center lifeguard.
- Patrons with open sores, cuts, rashes, and/or suffering from diarrhea or contagious diseases will not be allowed to enter the pool.
- Swimming diapers must be worn by infants and toddlers who are not toilet trained. Regular diapers are not allowed.
- Proper swimming attire must be worn into the pool.
- Running/Horseplay on the pool deck, restrooms, or locker rooms is prohibited.
- Patrons are not allowed on the pool deck unless a lifeguard is on duty.
- Hanging or leaning on lane lines is prohibited.
- No glass containers are allowed anywhere on the pool deck.
- Smoking is prohibited in Laguna Niguel Aquatics Center.

- Wheelchairs and strollers are allowed in the swimming area. Strollers must always be attended.
- US Coast Guard approved life vests and devices are permitted; guardian must stay within arm's reach of individual.
- Water wings, full suits sewn in, innertubes, rafts, and boogie boards are not permitted. The only exceptions are floatation devices specifically needed to assist a person with a disability (Aquatics Supervisor, or designee is required to approve).
- Alcohol is prohibited in the Laguna Niguel Aquatics Center. Patrons who are under the influence of alcohol/drugs are not permitted on the pool deck or on the premises of the aquatics facility.
- Unattended children will not be permitted on the pool deck during Adult Lap Swim hours.
- No bicycles allowed on pool deck.
- Private instruction may not be given at the LNAC. Only City designated instructors and authorized instructors may instruct at the facility.
- No breath holding or hyperventilation, extended underwater swimming is allowed.

14. SPA RULES

- Children under six (6) years of age are not permitted in spa.
- Lifeguards on duty are not watching the spa area in the same manner as the Main Pool and FIT pool therefore use is at patron's sole risk.
- Children under 14 years of age must be directly supervised by an adult 18 year of age or older.

15. DIVING RULES

- One bounce on the diving board per dive.
- One person on the diving apparatus at a time.
- Check under board before using the diving board.
- Dive straight off the board and swim to the nearest ladder.

- Do not swim under diving boards.
- Do not attempt difficult dives without proper training.
- No diving off the side of the diving board.
- Only dive in 7 ft. of water or deeper.
- The 5-meter diving platform is closed to the public.

B. HOURS OF OPERATION

The Laguna Niguel Aquatic Center is open:

Monday- Friday, year-round: 6:00 a.m. – 8:00 p.m.

Saturday and Sunday, year-round: 9:00 a.m.- 4:00 p.m.

Note: Times may vary depending on facility rentals, activities, programs, and special events. Seasonal times and closures will be posted on the Parks and Recreation Webpage on the City website.

C. RESERVED USE OF LAGUNA NIGUEL AQUATICS FACILITY

Reserved use is defined as the permitted use of the aquatic facility for one or more occasions.

- Applications
To reserve the aquatic facility, a completed Aquatics Facility Application (Appendix A) must be submitted for consideration. A reservation is not confirmed until the City has issued an approved user Permit and a deposit (if applicable) is accepted. Permits may not be transferred, assigned, or sublet.
- Rentals and Reservations
 - a. Reservation of the aquatic facility may be made up to one-year in advance.
 - i. No permanent rental or assignment of City facilities shall be made to any individual or organization.
 - ii. The City reserves the right to prioritize availability for City use.
 - b. Responsible Parties

- i. Reservations of aquatic facilities are available to persons who are 21 years of age or older.
- ii. The permit holder will be the main point of contact and responsible for the use, clean-up, and condition of the aquatic facility.
- iii. Permit holder must be in attendance for the entire event.

c. Deposits, Payments, and Fees

- i. Deposits
 - A conditionally refundable security deposit is required to reserve a City facility. All deposits are in addition to rental fees and will be refunded after the event if all terms and conditions of permit are adhered to.
 - If payment is not made in the allotted time, the reservation will be cancelled, and the security deposit will not be refunded.
 - The permitted space must be cleaned and returned in good condition determined by Staff. This includes, but is not limited to clean-up of decorations, wiping spills, and disposing of trash.
- ii. Payments
 - One-Time Facility Use

A minimum of 50% of the total rental fee and 100% of the security deposit is due when the application is approved. The remaining rental payment is due thirty (30) business days prior to the proposed use. The security deposit is due when the application is approved. If a reservation is made less than ten (10) business days prior to scheduled use date, all fees will be due by credit card at the time the reservation is made.
 - On-Going Facility Use

100% of the security deposit must be paid at the time the application is approved. The rental fee is due ten (10) business days prior to the starting date of each proposed use. If a reservation is made less than ten (10) business days prior to the scheduled starting date, all fees will be due by credit card at the time the reservation is made.
- iii. Fees
 - City Council adopted aquatic facility use fees are provided in designated user fee schedules.
 - Additional Staff Fees

The Aquatics Supervisor, or designee, has discretion to determine whether additional staffing is needed and if additional fees will be required.

- **Unauthorized Rental Extension Penalty Fee**
For every 30 minutes a rental exceeds the permitted time the following fees apply and must be paid by the user or applicant:
 - i. Hourly Staffing Fees
 - ii. Hourly Rental Rates
 - iii. Staff may shut down unauthorized rental extension
- b. **Rental Cancellation**
Cancellations must be received by the Aquatics Supervisor or designee in writing, email, and or phone call prior to the specified rental date. If cancellations are not received prior to the rental date, the applicant's security deposit may be forfeited.
- c. **Facility Use Denial and Revocation**
Facility use may be denied or revoked by the City Aquatics Supervisor, or designee based on any of the following:
 - i. Unavailability of requested times.
 - ii. Hazardous conditions of the facility including inclement weather.
 - iii. Maintenance or emergency repairs.
 - iv. Any person or group with an outstanding balance due to the City.
 - v. Past violations by applicant of City regulations pertaining to use of facilities.
 - vi. If the activity is not compatible with accepted legal and moral standards, and/or detrimental to the best interest of the City.
 - vii. If any requirements of the user permit regulations are not met.
 - viii. Misrepresentation of use/user/falsification of documents.
 - ix. Inadequate supervision.
- **Youth Birthday Parties and Functions (non-day camps or summer camps)**
One adult chaperone (18 years of age and older) will be required for every ten youth in attendance. Fifty percent (50%) of the chaperones must be parents or legal guardians of the youth in attendance. A list of chaperones and their corresponding ten youth is required. As used herein, youth is defined as a person 17 years of age and younger.
- **Security Services**
The City reserves the right to require security guard services at any activity held in City facilities at the applicant's expense.
- **Insurance**

Permit holders may be required to provide liability insurance as part of their application and Permit. Insurance requirements are determined and based on the City's risk assessment of the event and vary by the type of event/activities/uses, facility location, and number of anticipated guests. Requirements are subject to change without notice.

The insurance certificate must meet City requirements, name the City, and their officers, employees and agents as additionally insured and cover all activities associated with the use of City facilities.

- Capacity Uses

Users must adhere to the maximum capacity use of City facilities, as determined by State and City codes, ordinances, and regulations.

- Storage

The City does not provide storage and reserves the right to remove any remaining items from the premises or stored at the owner's expense, including administrative costs to dispose of unclaimed property.

- Decorations

Decorating time must be included in the approved rental time. Nails, staples, tacks, tape, or anything that may damage the building, or any pool area is not permitted. Candles, open flames, confetti, glitter, straw, hay, bird seed, rice, bubbles, petals, and other granular surfaces are not permitted. Prior approval must be obtained for the use of helium balloons, and the security deposit may not be refunded for the removal of any/all balloons which remain in the vaulted ceiling, lights, etc. of the aquatic facility. Rental patrons must supply their own ladders for decorating. All decorations must be removed by the user immediately following the activity.

- Fundraising

Only valid 501(c) non-profit groups shall be allowed to use City facilities for fundraising purposes. Organizations will be required to submit proof of non-profit status, including their tax identification number, prior to approval of a permit. All security deposits and rental fees apply.

For any event, the following disclaimer is required on any flyer/notice or electronic communication: "This event is not endorsed or sponsored by the City of Laguna Niguel."

D. CODE OF CONDUCT

The City's Facility Use Code of Conduct ("Appendix B") is to be followed by all participants using the Laguna Niguel Aquatics Center. This includes coaches, participants, officials, parents, and spectators. The Code of Conduct will be distributed to all organizations, user groups, and individual permit applicants when Permits are issued. It is the responsibility of the organizations and permit holders to provide a copy and convey the expectations of the Code of Conduct to all facility users. Organizations are responsible for the conduct of their participants, coaches, parents, spectators, and officials. Any failure to adhere to the Code of Conduct will result in immediate removal from the aquatic facility and/or termination of user Permit.

Violation of this Facility Use Policy

The City utilizes a "three-strike" policy for violations of this Policy that occur within one calendar year of the first violation.

First Offense:

Verbal and/or written warning to the permit holder or individual.

Second Offense:

Verbal and/or written notice to the permit holder or individual.

Third Offense:

Verbal and written notice to the permit holder or individual of suspension of facility use, termination of any existing permitted facility use, loss of future privileges and restitution for damages and/or costs if applicable. This will be at the discretion of the Parks and Recreation Manager or designee.

Violation examples include, but are not limited to:

- False document submitted to the City.
- Violation of any areas of the code of conduct.
- Failure to vacate the facility which has been closed due to inclement weather or for safety or maintenance reasons.
- Use of facility prior to or beyond permitted time.
- Subletting, loaning, or trading facility with other groups or organizations.
- Failure to return unscheduled facility space/time to the City.

An appeal may be submitted in writing to the Parks and Recreation Director or designee within two (5) business days from the written decision. The written appeal should be delivered or mailed to Parks and Recreation Staff at the Aquatics Facility. Staff considering the appeal may request supplemental information and shall issue a determination within 15 days of receipt of the appeal (or receipt of any requested

supplemental written information). The decision of the Parks and Recreation Director is final. During the pendency of any appeal, the written determination of the Parks and Recreation Manager shall remain in effect.

Unauthorized Equipment

The following equipment is not authorized for use in the aquatic facilities:

- Use of amusement type equipment, (i.e., bounce houses, dunk tanks, etc.)
- Charcoal grills
- Any other equipment deemed not appropriate for use by the Parks and Recreation Director or designee.

E. SCHEDULING PRIORITIES AND USER DEFINITIONS

City, City sponsored, co-sponsored programs and events have priority over all other groups. In the event of conflict, the Parks and Recreation Director, or designee may reschedule any group.

In the event of a scheduling conflict, the Aquatics Supervisor, or designee reserves the right to reschedule any group. Scheduling of user groups and contractual recreational programs will be carried out at the discretion of the Aquatics Supervisor in a fair and equitable manner, to serve the educational and recreational needs of the community. Any special requests, exceptions, or disputes beyond this will be resolved by the Parks and Recreation Director, or designee within five (5) business days of receiving the request.

- **Youth Activities:** Youth programs, Teams, classes, and activities will have priority during the school year on weekdays from 4pm-7pm and from 9am-12pm, 4pm-7pm during the Summer. Summer is considered the first full week Capistrano Unified School District is released for summer break through the first week students return for fall term (10 weeks).
- **Adult Activities:** Adults programs, classes and activities will have priority during the early morning hours and late evening hours. This schedule is as follows (may be subject to change): Fall, Winter, Spring 6am-9am, 10am-12am, 12pm-1pm, 7pm-8pm; Summer hours 6am-9am, 12pm-1pm, and 7pm-8pm.
- **Rentals:** Aquatics Center facility rentals will be scheduled based on the below categories and only with the submission of an Aquatics Facility Application and an approved Permit.

All Aquatics Facility User Groups are prioritized and classified into the following categories and form the basis for application of the fee schedule. These user groups will be given aquatics facility time based on the below priority seasonally

(4 times per year) as follows: Summer, Fall, Winter, Spring. A new allocation process may take place every season if needed.

Category A: Resident Non-Profit Youth Recreational Organizations

Resident Non-Profit Youth Organizations (501(c)):

- Open to the public
- Must hold open enrollment
- Allow all participants to register and play
- Must not exclude participants based on ability
- 70% or more Laguna Niguel Residents
- Rosters are required to verify residency
- Rosters and use may be audited by City staff
- Minimal cost to participants

Category B: Resident Non-Profit Youth Competitive Organizations

Non-Profit Youth Competitive Organizations (501(c)):

- Participants are selected based on ability and/or play competitively
- 60% or more Laguna Niguel residents
- Rosters are required to verify residency
- Rosters and facility use may be audited by City staff

Category C: For-Profit Youth Resident Club or Teams Conducting Youth Sports Activities

- 60% or more Laguna Niguel residents
- Rosters are required to verify residency
- Rosters and facility use may be audited by City staff

Category D: Non-Resident Youth Organizations

- Less than 60% Laguna Niguel residents
- Swim teams, dive teams, water polo teams, that do not meet residency requirements
- Rosters are required to verify residency
- Rosters and use may be audited by City staff

Category E: Resident Adult Organizations

- 50% or more Laguna Niguel residents
- Rosters are required to verify residency
- Rosters and use may be audited by City staff

Category F: Private Resident or Laguna Niguel Business (Recreational Use)

- Private reservations coordinated by a Laguna Niguel resident or business for Recreation Use. Examples: Family related facility use by residents, company aquatic team building activities

Category G: Private Resident For-Profit/Commercial Use and Non-Resident Use

- Use of facilities for profit by a Laguna Niguel Resident or Business located in Laguna Niguel
- Use of facilities by a Non-resident patron or business for Recreation or profit use
- Examples: Tournaments, camps, and clinics, photography, and filming

Category H: Non-Resident Adult Organizations

Non-Resident Adult Organizations/Groups:

- Less than 50% Laguna Niguel residents
- Examples: Masters swim, triathlon groups, and/or water polo teams, adult traveling leagues and league teams,

User Group Definitions

A Laguna Niguel resident permit holder must have a physical address (not a P.O. or business name) within the City limits and provide proof of residency with photo ID and current utility or service bill.

Facility fees are charged to the permit holder based on the applicant user group for which the event serves or benefits.

- **Non-Profit 501(c):** All non-profit organizations must submit proof of status (federal and/or state tax exemption determination letter required.)
- **Recreational Organization:** The organization must be open to the public and hold open enrollment. No cuts, selections, or excluding participants based on ability. The organization utilizes volunteer coaches, and participants pay a nominal fee to play.
- **Competitive Organization:** Organizations whose participants are selected based on ability and/or play competitively against similar organizations from other jurisdictional areas.

- **For-Profit and Commercial Use:** Any person, organization, and/or company reserving a facility for use by or for commercial/business entity or requires attendees to pay an admission, pay for goods or services, or generating sales leads.
- **Private Resident:** Name and address must be within the City limits of Laguna Niguel, CA 92677
- **Aquatic Events Definition:** Organized activities. Examples: Girl Scout/ Boy Scout activities, YMCA or American Red Cross fundraising events; swim, water polo or diving meets.

Non-Use of Facility

Any user that has been allocated use of the aquatic facility and does not intend to use it, whether one time use or on a regular basis, must notify the City at least five (5) days in advance. If proper notification is given to the City, then billing will be adjusted accordingly. Re-allocation will occur during the season according to the priority procedures established in this document.

F. AQUATIC FACILITY USE FEE SCHEDULE

Drop-In Admission:		
Adult Ages 14-59yrs	Senior 60+ yrs	Youth Ages 2-13yrs
\$5.00	\$4.00	\$4.00
Flex Pass (20 Swims):		
Adult Ages 14-59yrs	Senior 60+ yrs	Youth Ages 2-13yrs
\$60	\$40	\$40
Non-Resident Adult	Non-Resident Senior	Non-Resident Youth
\$80	\$60	\$60

Fees Based on User Group

User Groups	(A) Laguna Niguel Non-Profit Youth	(B), (C) Laguna Niguel Youth Competitive	(D) Non-Resident Youth	(E), (F) Resident Adult	(G) For-Profit Commercial Use	(H) Non-Resident Adult
Main Pool	\$7/lane per hour	\$9/lane per hour	\$10/lane per hour	\$9/lane per hour	\$15/lane per hour	\$20/lane per hour
FIT Pool	\$60 per hour	\$65 per hour	\$75 per hour	\$70 per hour	\$80 per hour	\$90 per hour

Pool Rental fees include two (2) lifeguards.

Aquatics Events - Main Pool (Aquatics Team competitions)	
Hourly	Day*
\$135	\$750

* 7:30am set up, 8:00am - 4:00pm; includes three (3) lifeguards

Miscellaneous Fees	
Additional Lifeguard Fee	\$35/hour
Cleaning Fee/Security Deposit	\$300, subject to size of event/rental
Main Pool Inflatables	\$200 per event/rental
Dryland Training Area	\$150/month

G. AQUATICS FACILITY USE POLICIES

Reservation Lanes for Lap Swim Use

Swimmers may reserve lanes for lap swim use. All swimmers who reserve a lane are expected to show up and use that lane. If a swimmer does not show up to their reserved lane, after the grace period, the swimmer is subject to forfeiting the lane reservation and will be charged the usage rate on their flex pass for that lane. Repeated violations may result in suspension or inability to reserve lanes in the future. Grace period is defined as 20 minutes after the reservation period begins.

Rental Minimum Time and Rental Minimum Lanes for Reserved Use

The minimum time for rental reserved use of an aquatic facility is two (2) hours. A fraction of any hour used will be charged to the nearest one hour at the full hourly rate. No refunds will be issued for time reserved but not used unless the rental is cancelled. A minimum of four (4) lanes must be rented for hourly/lane rental use.

Preparation Time

Groups requiring facility preparation time must include this time on their Aquatics Facility Application. Permits will be issued for the specific activities and exact hours specified on the approved application.

Facility Access

Patrons who wish to enter the pool for sunbathing, swimming, or supervising minors during public use are required to pay the appropriate drop-in fee or present a City of Laguna Niguel issued and authorized Flex Pass. Exception: A Personal Care Attendant (PCA), accompanying a person with a disability, can enter the facility without paying the drop-in fee or using a Flex Pass. The PCA must accompany the person with a disability for the duration of the visit.

Minors

Children two years and younger are free. All children under 9 years must have an adult in the immediate pool area. If a child is 10, 11, 12, or 13 years old, the child may swim without an adult (18 years or older) being in the immediate pool area. However, a parent/guardian is required to complete and sign a swim release form, which will be kept on file. The swim release form will need to be updated annually to ensure accurate information.

Lost and Found

As pertaining to public programs, classes, and camps, Staff will only hold the following "lost" items:

- Car keys
- Wallets
- Cell Phones
- Reusable (metal) water bottles
- Watches
- Jewelry
- Prescription glasses,
- Durable medical equipment,
- Prescription medication

All other items will be disposed of by the end of each day.

Facilities Included

Rental of the LNAC includes use of the pool, the pool deck, the restrooms, and the parking lot (for parking purposes only). Use of pool equipment and other services, e.g., lane lines, scoreboard, sound system, dryland area, are not included and may be reserved separately.

Fees for equipment and other services are as set forth in the Facility Use Fee Schedule.

Sprayground

The Sprayground at Crown Valley Park is opened/closed by City Staff. Information related to the use of the Sprayground can be found in the Facilities Use Policy and Fees for Crown Valley Park and Facilities document.

Dryland Area

Use of this area is available for use in the seasonal user group allocation process. Fees are charged at the monthly rate established in this policy. Coaches with athletes using the dryland area must supervise all athletes under their direction including those that are elsewhere in the facility. Access outside of regularly scheduled times must be coordinated with the LNAC Staff a minimum of 24 hours in advance, and any special access must be within regular operating hours of the aquatics facility.

Cleaning Fee

All applicants requesting the aquatics facility (meets, camps, clinics, private parties, or similar use) may be required to pay a facility cleaning fee of \$100 (minimum) for additional janitorial services.

Insurance Requirements

The City of Laguna Niguel is not liable for injury to persons or loss or damage of group

or individual property during their use of the aquatic facility, including any events hosted by applicants. The City requires the applicant to furnish proof of the following insurance: a general liability policy in the amount of \$1,000,000 naming the City as additionally insured.

A Certificate of Insurance of said coverage and that meets the requirements of this Policy, must be provided to the City prior to the event. The City may require the permit holder to provide any other additional evidence of coverage.

H. INTERPRETATION AND IMPLEMENTATION

To facilitate the efficient and timely administration and implementation of this Policy, the City Council recognizes that situations may arise that require City staff to make interpretations and exceptions to this Policy in order to carry out the purposes and goals of this Policy. For that purpose, the City Manager is authorized to make those interpretations and exceptions as the need arises, and without prior application or notice or City Council approval, provided that those interpretations and exceptions are consistent with the goals and purposes of this Policy. Any request for an interpretation or exception to the Policy that the City Manager does believe is not consistent with the goals and purpose of the Policy may be denied by the City Manager or, if the City Manager determines in his or her judgement, should be reviewed by the City Council, may be referred to the Council for review and determination prior to approval.

Appendix:

- A. Aquatics Facility Use Application
- B. Facility Use Code of Conduct