



# AGENDA FOR THE REGULAR MEETING OF THE LAGUNA NIGUEL CITY COUNCIL

REGULAR MEETING OF  
March 21, 2023 – 7:00 P.M.

WELCOME TO THE REGULAR MEETING OF THE CITY COUNCIL.

**\* Due to construction at City Hall, City Council meetings have temporarily re-located to the Crown Valley Community Center Ballroom, located at 29751 Crown Valley Parkway, Laguna Niguel, CA. 92677.**

Regular City Council meetings are held on the first and third Tuesday of every month at 7:00 p.m. (6:00 p.m. or prior to the Regular City Council meeting for Closed Session). Regular meetings are open for the public to attend the meeting; however, in-person seating is limited.

Regular City Council meetings are aired live on Cox Cable Channel 853, AT&T U-Verse Channel 99 and on the City's YouTube Channel at [www.youtube.com/cityoflagunaniguel](http://www.youtube.com/cityoflagunaniguel). Rebroadcasted meetings are available for viewing on: Cox Cable/AT&T U-Verse channels at 6:00 p.m. daily following each meeting; the City's Website at [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org); and on the City's YouTube Channel.

Any person wishing to address the City Council is respectfully asked to complete and present a gold-colored, "Request to Speak" form to the City Clerk at the meeting. Forms are available on the counter located inside the Ballroom. The time limit will be established by the Mayor. To allow equal time for speakers, minutes may not be given to another speaker. If you are unable to attend the meeting, you may have another person read your written statement. The City Council may establish a time limit on all public comments of not less than one half hour.

Any documents pertaining to items on the agenda that are provided to the City Council prior to 4:00 p.m. on the day of the City Council meeting will be available for public review at the table that is located inside the Ballroom.

The City of Laguna Niguel thanks you in advance for attending the City Council meeting.

**Crown Valley Community Center, Ballroom**  
29751 Crown Valley Parkway  
Laguna Niguel, California 92677  
(949)362-4300  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

**CALL TO ORDER AND ROLL CALL – 7:00 p.m.**

**INVOCATION – James Wenger, Grace Church**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

**1. [Warrants of March 21, 2023](#)**

**Recommendation**

Approve as written or amended.

**2. [Payroll Summary Register](#)**

**Recommendation**

Approve as written or amended.

**3. [Minutes of the Regular City Council Meeting on February 21, 2023, and Minutes of the Special City Council Meeting on March 8, 2023](#)**

**Recommendation**

Approve as written or amended.

**4. [Approval of Maintenance Services Agreement for Landscape Maintenance of Parks, Fields and Public Spaces with Merchants Landscaping Services, Inc.](#)**

**Recommendation**

Staff recommends that the City Council:

1. Approve the Maintenance Services Agreement for Landscape Maintenance for Parks, Fields and Public Spaces with Merchants Landscape Services, Inc. in the not-to-exceed amount of \$3,075,780.00 per year for Fiscal Years 2023-24 through 2025-26, subject to extension administratively for two additional one-year periods;
2. Approve a not-to-exceed 10% contingency per year of the total contract in the amount of \$307,578.00 for unforeseen conditions or extra work and authorize the Public Works Director/City Engineer to approve additional work for a total not-to-exceed amount of \$3,383,358.00 per year, if needed; and,

3. Authorize the City Manager to execute the agreement and future amendments to the Maintenance Services Agreement with Merchants Landscape Services, Inc., subject to the City Attorney making non-substantive changes.
5. [Approval of Maintenance Services Agreement for Citywide Plumbing Services with Verne's Plumbing, Inc. & Pacific Plumbing Company of Santa Ana dba Pacific Plumbing of Southern California](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Maintenance Services Agreement for Citywide Plumbing Services with Verne's Plumbing, Inc. in the not-to-exceed amount of \$75,000 per year for Fiscal Years 2023-24 through 2025-26, subject to extension administratively for two additional one-year periods;
2. Approve the Maintenance Services Agreement for Citywide Plumbing Services with Pacific Plumbing Company of Santa Ana dba Pacific Plumbing of Southern California in the not-to-exceed amount of \$75,000 per year for Fiscal Years 2023-24 through 2025-26, subject to extension administratively for two additional one-year periods;
3. Approve a not-to-exceed 20% contingency per year of the total contract in the amount of \$15,000 for unforeseen conditions or extra work and authorize the Public Works Director/City Engineer to approve additional work with Verne's Plumbing, Inc. for a total not-to-exceed amount of \$90,000 per year, if needed;
4. Approve a not-to-exceed 20% contingency per year of the total contract in the amount of \$15,000 for unforeseen conditions or extra work and authorize the Public Works Director/City Engineer to approve additional work with Pacific Plumbing Company of Santa Ana dba Pacific Plumbing of Southern California for a total not-to-exceed amount of \$90,000 per year, if needed; and,
5. Authorize the City Manager to execute the agreement and future amendments to the Maintenance Services Agreement with Verne's Plumbing, Inc., subject to the City Attorney making non-substantive changes.
6. Authorize the City Manager to execute the agreement and future amendments to the Maintenance Services Agreement with Pacific Plumbing Company of Santa Ana dba Pacific Plumbing of Southern California, subject to the City Attorney making non-substantive changes.

6. [Approval of Plans and Specifications for the Marina Hills Drive \(Niguel Road to Golden Lantern\) Resurfacing Project, Cash Contract No. 22-14, and Authorization to Advertise the Project for Bids](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Plans and Specifications for the Marina Hills Drive (Niguel Road to Golden Lantern) Resurfacing Project, Cash Contract No. 22-14; and
2. Authorize staff to advertise the project for bids.

7. [Appointment of City Council Liaisons to Regional Agency Boards and City Commissions, Committees, and Boards](#)

**Recommendation**

Staff recommends that the City Council:

1. Appoint Council Representatives to the Regional Agency Boards as identified in Attachment A; and,
2. Appoint Council Liaisons to City Commissions, Committees, and Boards as identified in Attachment B.
3. Adopt Resolution No 2023-1421, Designating and Appointing the City Representative to the Orange County Fire Authority's Board of Directors.

8. [Approval of Amendment No. 2 to Professional Services Agreement for Video Production Services with of SOCTV Productions](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 2 to the Professional Services Agreement for Video Production Services with SOCTV Productions for additional meeting and training services and to increase the contract amount by \$35,800, for a not-to-exceed amount of \$79,580 for Fiscal Year 2022-23; and,
2. Authorize the City Manager to execute Amendment No. 2 and future amendments to the Professional Services Agreement for Video Production Services with SOCTV Productions, subject to the City Attorney making non-substantive changes.

9. [Authorize the Purchase Order with SHI International Corp. for the Procurement of Rubrik's Data Backup System](#)

**Recommendation**

Staff recommends that the City Council authorize the Purchase Order with SHI International Corp. for the procurement of Rubrik's Data Backup System.

10. [2022 Housing Element Annual Progress Report](#)

**Recommendation**

Staff recommends that the City Council authorize staff to submit the 2022 Housing Element Annual Progress Report (APR) to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) by April 1, 2023.

**DISCUSSION ITEMS**

1. [Crown Valley Park Parking Study](#)

**Recommendation**

Staff recommends that the City Council receive the presentation on the Crown Valley Park Parking Study and file this report.

2. [Introduction of Ordinance No. 2023-219, Amending the Laguna Niguel Municipal Code Related to the Electronic Filing of Statements of Economic Interests and Campaign Disclosure Documents](#)

**Recommendation**

Staff recommends that the City Council:

1. Waive full reading and introduce Ordinance No. 2023-219, by title:

ORDINANCE NO. 2023-219

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA NIGUEL, CALIFORNIA, AMENDING DIVISION 8 OF TITLE 2 OF THE LAGUNA NIGUEL MUNICIPAL CODE, ALLOWING FOR THE ELECTRONIC AND PAPERLESS FILING OF STATEMENTS OF ECONOMIC INTERESTS AND CAMPAIGN DISCLOSURE DOCUMENTS

2. Direct that the proposed Ordinance be placed on the agenda for adoption at the April 4, 2023 City Council meeting.

## **PUBLIC HEARING**

### **1. General Plan Amendment GPA 21-01A01 (2021-2029 Revised Housing Element Update) Updating the Adopted Housing Element**

#### **Recommendation**

Staff recommends that the City Council open the public hearing, take public testimony, close the public hearing, and then:

1. Adopt Resolution No. 2023-1422 approving General Plan Amendment GPA 21-01A01 (2021-2029 Revised Housing Element Update) (Attachment A); and
2. Find that General Plan Amendment GPA 21-01A01 is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061, Review for Exemption of the CEQA Guidelines. Specifically, Section 15061(b)(3) states, in part, that a project is exempt from CEQA if “the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

## **OTHER BUSINESS/COUNCIL REPORTS**

1. **Council Reports**
2. **City Manager/Department Reports**

## **ADJOURNMENT**

**LAGUNA NIGUEL CITY COUNCIL**

**Mayor Kelly Jennings  
Mayor Pro Tem Risch Paul Sharma  
Council Member Ray Gennaway  
Council Member Stephanie Oddo  
Council Member Sandy Rains**

E-mail address.....[cityclerk@cityoflagunaniguel.org](mailto:cityclerk@cityoflagunaniguel.org)  
Website address .....[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk's Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.*


*The Crown Valley Community Center Ballroom is wheelchair accessible and disabled parking is available in the Community Center parking lot. Assisted Listening is available. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.*

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     )ss  
CITY OF LAGUNA NIGUEL   )

I, Marissa J. Asistin, City Clerk for the City of Laguna Niguel, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 5:00 p.m. on Thursday, March 16, 2023, at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Center, 29751 Crown Valley Parkway; and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:

  
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Marissa J. Asistin, CMC, City Clerk